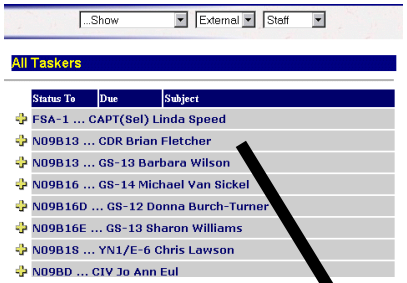
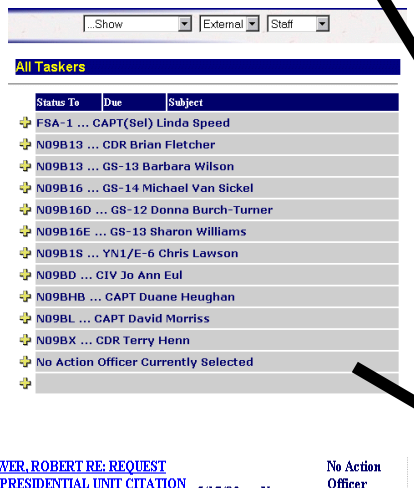
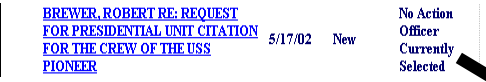
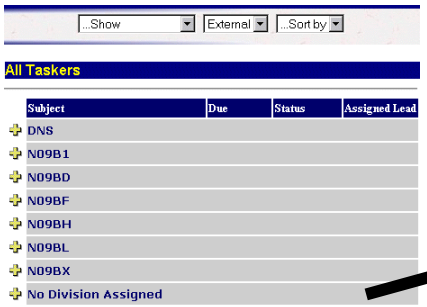
TV3 Task Roles (Lead, Coordinate, Info) From TV2 EXTERNAL Tasks

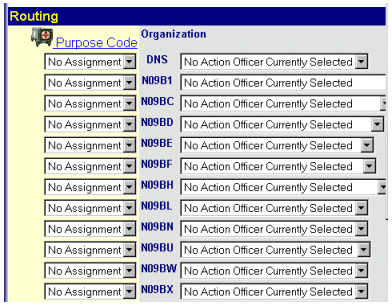
“Lead” Role - TV2 to TV3 – External Tasks

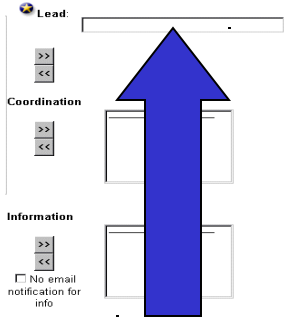





BREWER, ROBERT RE: REQUEST FOR PRESIDENTIAL UNIT CITATION FOR THE CREW OF THE USS PIONEER
5/17/02
New
No Action Officer Currently Selected

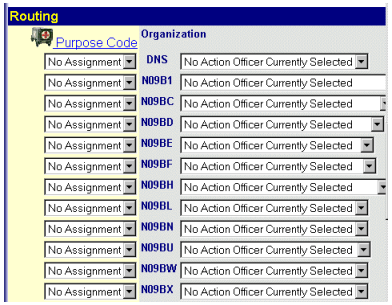


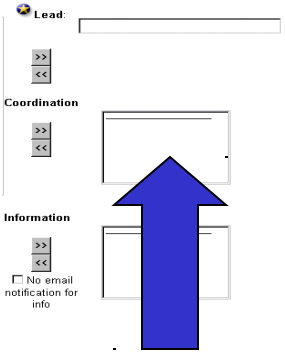


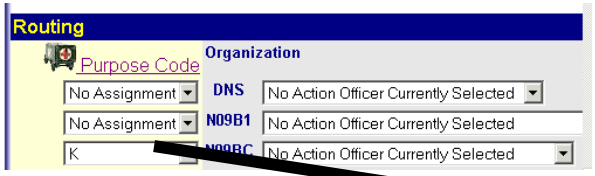


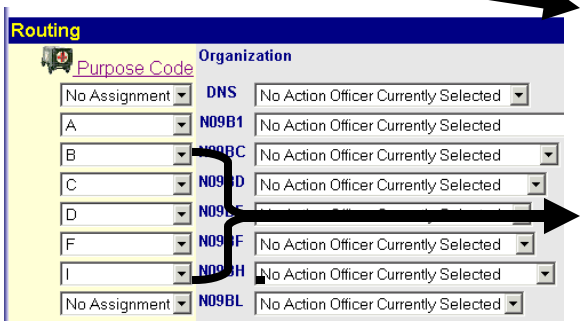
If **TV2 External**	*Then* **TV3 Lead**
Valid Lead	Lead = TV2, top Division with a Lead code (A,B,C,D,F,I)
Invalid Lead (Lead name is no longer in HQWeb Directory)	Lead = Division Front Office TV2 Lead added to “Tasker History”
No AO assigned to the first Division that is assigned a “Lead” purpose code (A, B,C,D,F,I)	Lead = Division Front Office of the first Division listed with a Lead purpose code (A,B,C,D,F,I)
No Lead Division	Lead = Directorate Front

“Coordinate” Role - TV2 to TV3 – External Tasks





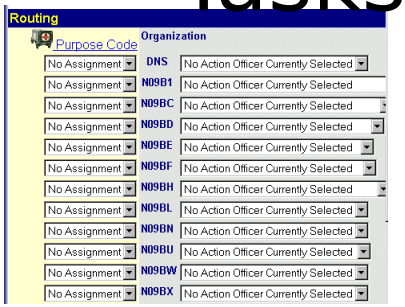


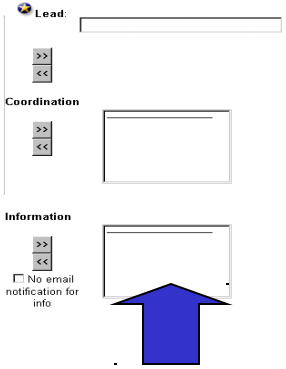


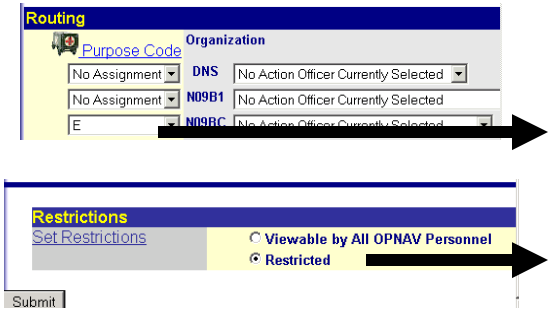
If **TV2 External**	*Then* **TV3**
Valid* Coordinate (purpose code J,K,L,S)	Coordinate=Any TV2 Division/AO assigned J,K,L,S
If more than one Division / person is assigned a “Lead” code, all but the top one are treated as a “Coordinate”	Coordinate=Any Division with a Lead code (A,B,C,D,F,I) other than the first one listed in TV2
Invalid Coordinate	Coordinate=blank Moved to “Tasker History”

* Valid means listed in the HQWeb Directory (other valid “coordinates” will

“Information” Role - TV2 to TV3 – External Tasks







If **TV2 External**	*Then* **TV3**
Purpose Code “E”	Information Block
TV2 Restricted List	Information Block with “No Email Notification” box checked